



AFFILIATE ADVISORY BOARD – MEETING MINUTES

Details

Date: Monday, April 14, at 4:15pm

Location: Boulder Junction Community Center – Nordlof Room

Attendees: Mary Van Grinsven (2027), Susan Govier (2026), Theresa Smith (2026), Bill Spear (2026), Gary Plouff (2027), Craig Mason (2025), Dina Casso (2025), Breanna Miner (2026)

Absent with Notice:

Consultants: Jean Tehan via phone, Advisory Board Consultant

Guests: n/a

Minutes

1. Approve Agenda
 - a. Meeting called to order at 4:20 PM. Motion to approve the agenda at the discretion of the Chair by Govier. Second by Plouff. Motion carried.
2. Welcome Guests – Jean Tehan, Advisory Board Consultant
3. Approve Advisory Board Meeting Minutes
 - a. Motion to approve the minutes of the January 13, 2025, meeting as presented by Mason. Second by Casso. Motion carried.
4. Reports
 - a. Finance – Spear
 - i. Presented the statements as of March 2025
 - b. Publicity and Community Engagement – Smith
 - i. Annual Report – is finalized and at the printer. Expect it to hit mailboxes any day now. Dina will post a “check your mailbox” message on Facebook
 - ii. Annual Town Report – is complete. Mary will present at the Town Meeting on April 15.
 - iii. Outreach to wealth management personnel – Spear shared pros and cons of outreach to advisors and attorneys. Next steps for sharing DAF information: Spear to make a list of tax planners, Tehan will help draft a letter to current donors.

- iv. 2025 Mostly Social Events – 15th Anniversary Celebration is planned at Aqualand Ale House on August 1 from 7pm to 10pm with live music. The purpose of this event is to celebrate the foundation's milestone, thank donors, spread awareness to a new demographic, and grow our donor base. The foundation will have a table with a banner, cake (provided by Sue Altschwager), giveaway item, and rack cards. Motion to increase marketing budget, not to exceed \$2000, for expenses related to this event by Govier. Second by Plouff. Discussion. Motion withdrawn. PACE Committee will review detailed budget at their meeting in May.
- c. Grants – Van Grinsven
 - i. Grants recommendations presented: Little Forest School, Inc (\$10,000), American Legion Auxiliary Unit 451-Charter Member Memorial (\$2,000), WinMan Trails, Inc.-Basecamp Mountain Bike Trail (\$1,500), Town of Boulder Junction-Tall Pines Disc Golf Course (\$1,500), Boulder Junction Volunteer Fire Department-Community Safety (\$11,585), and Howard Young Foundation (\$0).
 - ii. Motion by Van Grinsven to approve all grants as presented, with \$15,000 coming out of the Greatest Need Fund and \$11,585 coming out of the Endowment Fund. Second by Spear. Motion carried.
- d. President's Report – Van Grinsven
 - i. Letter from Boulder Junction Snowmobile Club – was reviewed and suggestions for how the Club could fundraise were shared.
 - ii. Fiscal agreements and donor foundation principles – were reviewed.
 - iii. Bike Trail Enhancement Fund – Van Grinsven will discuss moving the money in this fund into a Community Fund-Bike Trail Maintenance (similar to the Parks & Rec Maintenance Fund) with the Town.
 - iv. Invitation to CFONCW Investment Forum – April 30, 10am-11am
- 5. Reviewed Operations Calendar
- 6. Discussion topic
 - a. Training video – The four operating models for community foundations. Tabled until next meeting due to time constraints.
- 7. Adjourn – 6pm

ADVISORY BOARD MEETING SCHEDULE – 2025

Monday, 1/13/2025: 4:15-5:45pm, Nordlof Room – Boulder Junction Community Center
Monday, 4/14/2025: 4:15-5:45pm, Nordlof Room – Boulder Junction Community Center
Monday, 6/9/2025: 4:15-5:45pm, Nordlof Room – Boulder Junction Community Center
Monday, 8/11/2025: 4:15-5:45pm, Nordlof Room – Boulder Junction Community Center
Monday, 9/15/2025: 4:15-5:45pm, Nordlof Room – Boulder Junction Community Center
Monday, 11/10/2025: 4:15-5:45pm, Nordlof Room – Boulder Junction Community Center

PACE MEETING SCHEDULE – 2025

Monday, 2/10/25: 4:15-5:30pm, Aqualand Ale House
Monday, 5/12/25: 4:15-5:30pm, Aqualand Ale House
Monday, 7/14/25: 4:15-5:30pm, Aqualand Ale House
Monday, 10/13/25: 4:15-5:30pm, Aqualand Ale House

PACE COMMITTEE MEMBERS

Theresa Smith (Co-Chair), Dina Casso (Co-Chair), Sue Govier, Breanna Miner, Lesley Ritter, Craig Mason

GRANTS MEETING SCHEDULE – 2025

Friday, 4/11/2025: 3:30-5pm, Nordlof Room – Boulder Junction Community Center
Friday, 9/12/2025: 3:30-5pm, Nordlof Room – Boulder Junction Community Center

GRANTS COMMITTEE MEMBERS

Mary Van Grinsven (Chair), John Altschwager, Sue Govier, Sue Fehlandt, Michelle Mauzer, Gary Plouff, Bill Spear
