



AFFILIATE ADVISORY BOARD – MEETING MINUTES

Details

Date: Monday, June 16, at 3:45pm

Location: Boulder Junction Community Center – Nordlof Room

Attendees: Mary Van Grinsven (2027), Susan Govier-phone (2026), Theresa Smith (2026), Bill Spear (2026), Gary Plouff (2027), Dina Casso (2025)

Absent with Notice: Craig Mason (2025), Breanna Miner (2026)

Consultants: n/a

Guests: n/a

Minutes

1. Approve Agenda
 - a. Meeting called to order at 3:50 PM. Motion to approve the agenda at the discretion of the Chair by Plouff. Second by Spear. Motion carried.
2. Welcome Guests – None
3. Approve Advisory Board Meeting Minutes
 - a. Motion to approve the minutes of the April 14, 2025, meeting as presented by Plouff. Second by Spear. Motion carried.
4. Reports
 - a. Finance – Spear
 - i. Presented the statements as of April 2025
 - ii. Funds packet/outreach to wealth management – Spear will bring a list of recommended financial advisors to personally approach to the August board meeting. Van Grinsven will bring a list of potential donors for packet mailing, also to the August board meeting. Upon reviewing the contact lists, discussion will take place regarding how, when, and who is contacting along with a possible introduction letter. Van Grinsven is also checking with Wausau regarding an additional information sheet to be included in the packets.
 - b. Publicity and Community Engagement – Smith

- i. 15th Anniversary Celebration – The event is set for August 1 at Aqualand Ale House. Smith and Casso shared the marketing plan.
 - ii. Market budget increase request – was retracted. No additional funds are needed. All projects currently planned for the remainder of 2025 are covered through the operating budget.
 - iii. Tall Pines Disc Golf Course Signs – the bench and hole artwork has been submitted to Dennis Duke.
 - iv. Chamber Membership Renewal – due July 1. Casso shared that the chamber has an online portal for payments.
 - v. 4th of July Parade Participation – Plouff, Van Grinsven, and Spear will check with their families regarding availability.
 - vi. Donor appreciation event/Mostly Social – Spear shared that he would like to see us coordinate a donor appreciation event in 2026 with a speaker/testimonial for about 15 minutes during the gathering.
- c. Grants – Van Grinsven
 - i. Grants update – shared project updates from the spring grant recipients.
- d. President's Report – Van Grinsven
 - i. Bike Trail Enhancement Fund – Moving to a Town Bike Trail Maintenance Fund. The contract may be signed this month.
 - ii. Christmas Scholarship Fund – working with the current committee to find ways to keep this fund sustainable into the future.
- 5. Reviewed Operations Calendar
- 6. Discussion topic
 - a. Training video – The four operating models for community foundations. Tabled until next meeting due to time constraints.
- 7. Next meeting: Monday, August 11, 2025 - 4pm
- 8. Adjourn – 5:25pm

MISSION: To preserve and enhance Boulder Junction for present and future generations.

ADVISORY BOARD MEETING SCHEDULE – 2025

Monday, 1/13/2025: 4:15-5:45pm, Nordlof Room – Boulder Junction Community Center
Monday, 4/14/2025: 4:15-5:45pm, Nordlof Room – Boulder Junction Community Center
Monday, 6/9/2025: 4:15-5:45pm, Nordlof Room – Boulder Junction Community Center
Monday, 8/11/2025: 4:15-5:45pm, Nordlof Room – Boulder Junction Community Center
Monday, 9/15/2025: 4:15-5:45pm, Nordlof Room – Boulder Junction Community Center
Monday, 11/10/2025: 4:15-5:45pm, Nordlof Room – Boulder Junction Community Center

PACE MEETING SCHEDULE – 2025

Monday, 2/10/25: 4:15-5:30pm, Aqualand Ale House
Monday, 5/12/25: 4:15-5:30pm, Aqualand Ale House
Monday, 7/14/25: 4:15-5:30pm, Aqualand Ale House
Monday, 10/13/25: 4:15-5:30pm, Aqualand Ale House

PACE COMMITTEE MEMBERS

Theresa Smith (Co-Chair), Dina Casso (Co-Chair), Sue Govier, Breanna Miner, Lesley Ritter, Craig Mason

GRANTS MEETING SCHEDULE – 2025

Friday, 4/11/2025: 3:30-5pm, Nordlof Room – Boulder Junction Community Center
Friday, 9/12/2025: 3:30-5pm, Nordlof Room – Boulder Junction Community Center

GRANTS COMMITTEE MEMBERS

Mary Van Grinsven (Chair), John Altschwager, Sue Govier, Sue Fehlandt, Michelle Mauzer, Gary Plouff, Bill Spear
