



AFFILIATE ADVISORY BOARD – MEETING MINUTES

Date: Monday, April 27, at 4:15pm

Location: Boulder Junction Community Center – Zoom

Attendees: Mary Van Grinsven (2027), Susan Govier (2026), Bill Spear (2026), Theresa Smith (2026), Dina Casso (2028), Gary Plouff (2027), Breanna Miner (2026), Michelle Mauzer (2026)

Consultants: Jean Tehan

Guests: n/a

Minutes

1. Agenda
 - a. Meeting called to order at 4:19 PM. Motion to approve the agenda at the discretion of the Chair by Plouff. Second by Govier. Motion carried.
2. Welcome Guests
 - a. None
3. Advisory Board Meeting Minutes
 - a. Motion to approve the minutes of the January 19, 2026 and March 4, 2026, meeting as presented by Mauzer. Second by Miner. Motion carried.
4. Reports
 - a. Finance – Spear
 - i. Presented the statements as of March 31, 2026. Motion to place the reports on file by Van Grinsven. Second by Govier. Motion carried.
 - b. Publicity and Community Engagement – Smith
 - i. Annual Report is complete, and CFONCW said it has been mailed. Van Grinsven noted that she and Smith did not receive theirs. Will check with the CFONCW.
 - ii. Annual Report to the Town was presented at the 2026 Annual Town Meeting of the Electors on April 21.
 - iii. BJCF will participate in the 4th of July parade.
 - iv. Fire Department Mostly Social idea was presented. Open to the public, BJCF will bring food and beverage. Short presentation BY the BJVFD and display their equipment funded by grant awards. Date of June 3 was suggested by BJVFD. BJCF would prefer something in July. Miner will reach out to them regarding new date(s).
 - v. We have a booth reserved at People's Park for the Musky Jamboree on August 9.
 - c. President's Report - Van Grinsven

- i. Spring grant requests were presented.
 - ii. Motion by Van Grinsven to approve the Boulder Junction Chamber of Commerce grant request in the amount of \$3,250. Second by Govier. Casso and Miner abstained, all others in favor. Motion carried.
 - iii. Motion by Van Grinsven to approve the Boulder Junction Public Library grant request in the amount of \$1,168.93. Second by Mauzer. Govier abstained, all others in favor. Motion carried.
 - iv. Motion by Van Grinsven to approve the Boulder Junction Volunteer Fire Department grant request in the amount of \$11,168.60. Second by Govier. Miner abstained, all others in favor. Motion carried.
 - v. Motion by Van Grinsven to approve the Little Forest School grant request in the amount of \$2,450. Second by Plouff. All in favor. Motion carried.
 - vi. Motion by Van Grinsven to approve the North Lakeland Discovery Center grant request in the amount of \$1,440. Second by Mauzer. All in favor. Motion carried.
 - vii. Motion by Van Grinsven to approve the Town of Boulder Junction Centennial Commemorative Plaque #1 grant request in the amount of \$2,481.27. Second by Mauzer. Govier abstained, all others in favor. Motion carried.
 - viii. Motion by Van Grinsven to approve the Town of Boulder Junction Centennial Commemorative Plaque #2 grant request in the amount of \$4,599.26. Second by Plouff. Govier abstained, two opposed, all others in favor. Motion carried.
 - ix. Motion by Van Grinsven to approve the WinMan Trails grant request in the amount of \$2,000. Second by Spear. All in favor. Motion carried.
 - x. Motion by Spear to take the Boulder Junction Volunteer Fire Department and Town of Boulder Junction Centennial Commemorative Plaques out of the Endowment Fund. Second by Govier. All in favor. Motion carried.
5. Review Operating Policy – Van Grinsven brought the term lengths and number of years to the boards' attention. Would like to consider updating due to the small pool of people interested in our seats on our board. Several members' terms are up at the end of this year.
 6. Review Operations Calendar – on track
 7. Discussion topic - Training video – What are the basic elements of a quality grants program?
 8. Strategic Plan – Van Grinsven asked that Board reviews prior to next meeting
 9. Next meeting – Monday, June 15 at 4:15pm
 10. Adjourn at 5:30pm

MISSION: To preserve and enhance Boulder Junction for present and future generations.

ADVISORY BOARD MEETING SCHEDULE – 2026

Monday, 1/19/2026: 4:15-5:45pm, Nordlof Room – Boulder Junction Community Center
Monday, 4/27/2026: 4:15-5:45pm, High-Fishtrap – Boulder Junction Community Center
Monday, 6/15/2026: 4:15-5:45pm, Nordlof Room – Boulder Junction Community Center
Monday, 8/17/2026: 4:15-5:45pm, Nordlof Room – Boulder Junction Community Center
Monday, 9/21/2026: 4:15-5:45pm, Nordlof Room – Boulder Junction Community Center
Monday, 11/16/2026: 4:15-5:45pm, Nordlof Room – Boulder Junction Community Center

PACE MEETING SCHEDULE – 2026

Monday, 2/16/26: 4:15-5:30pm, Aqualand Ale House
Monday, 5/18/26: 4:15-5:30pm, Aqualand Ale House
Monday, 7/20/26: 4:15-5:30pm, Aqualand Ale House
Monday, 10/19/26: 4:15-5:30pm, Aqualand Ale House

PACE COMMITTEE MEMBERS

Theresa Smith (Co-Chair), Dina Casso (Co-Chair), Sue Govier, Breanna Miner, Lesley Levandowski

GRANTS MEETING SCHEDULE – 2026

Friday, 4/24/2026: 3:30-5pm, Nordlof Room – Boulder Junction Community Center
Friday, 9/11/2026: 3:30-5pm, Nordlof Room – Boulder Junction Community Center

GRANTS COMMITTEE MEMBERS

Mary Van Grinsven (Chair), John Altschwager, Sue Govier, Sue Fehlandt, Michelle Mauzer, Gary Plouff, Bill Spear
