



AFFILIATE ADVISORY BOARD – MEETING MINUTES

Date: Monday, June 15, at 4:15pm

Location: Boulder Junction Community Center

Attendees: Mary Van Grinsven (2027), Bill Spear (2026), Dina Casso (2028), Gary Plouff (2027), Breanna Miner (2026), Michelle Mauzer (2026)

Guests: n/a

Minutes

1. Agenda
 - a. Meeting called to order at 4:22 PM. Motion to approve the agenda at the discretion of the Chair by Miner. Second by Casso. Motion carried.
2. Welcome Guests
 - a. None
3. Advisory Board Meeting Minutes
 - a. Motion to approve the minutes of the April 27, 2026, meeting as presented by Plouff. Second by Spears. Motion carried.
4. Reports
 - a. Finance – Spear
 - i. Presented the statements as of May 31, 2026. Van Grinsven accepted reports to be placed on file.
 - b. Publicity and Community Engagement – Casso
 - i. 4th of July Parade – Volunteers to meet up at 11:15 am at Peeplures shed to decorate wagon and pick up candy and supplies. Susie to bring decorations. Volunteers to include Mary Van Grinsven, Susie & Dick Govier, Gary Plouff, and Bill Spear and family.
 - ii. Fire Department Mostly Social – July 28th, 6-7pm. Ice Cream and supplies will be donated by The Ice Shanty and root beer to be provided by Aqualand Ale House. Reviewed event flyer and Casso to make updates. Event to begin with opening remarks by Van Grinsven followed by short presentation by Fire Department with previous grant items displayed. Will have info table with stickers, koozies, rack cards, pens to give away along with copies of the annual report, e-newsletter sign-up sheet. Miner to confirm inside set-up option for inclement weather. Casso to follow up on easel and retractable banner location. Casso to distribute flyers to local businesses and create Facebook event and social post.

- iii. Musky Jamboree Booth – August 9th, volunteer sign-up sheet distributed and provided to Van Grinsven and event logistic notes from May PACE meeting were discussed.
 - iv. Parks & Rec Celebration Event – Received invitation to attend event on July 10th from 10-2pm. Van Grinsven to follow up with Friends of Boulder Junction Parks & Rec regarding attendance.
 - c. President's Report - Van Grinsven
 - i. New fiscal agreement for approval – The Town of Boulder Junction has requested a fiscal agreement through Park & Rec department for Winter Park improvement campaign. Motion to approve fiscal agreement made by Spears. Second by Plouff. Motion carried.
 - ii. Northwoods Affiliate update – Boulder Junction Community Foundation was the first affiliate in January 2023. As of today, there are a total of 3 affiliates: Boulder Junction, Merrill and Phelps. Two other affiliates are in talking phase right now.
- 5. Review Strategic Plan – Request to review Strategic Plan and provide feedback to Van Grinsven before next board meeting. Consider any additional verbiage for continual improvement. Current Strategic Plan can be found on our website.
- 6. Review Operations Calendar – Casso to follow up with Smith regarding PACE committee Q3 content calendar.
- 7. Discussion topic - Training video – Discussion on training topic: How do Community Foundations handle investment funds?
- 8. Next meeting – Monday, August 17th at 4:15pm
- 9. Adjourn at 5:26pm

ADVISORY BOARD MEETING SCHEDULE – 2026

Monday, 1/19/2026: 4:15-5:45pm, Nordlof Room – Boulder Junction Community Center
Monday, 4/27/2026: 4:15-5:45pm, High-Fishtrap – Boulder Junction Community Center
Monday, 6/15/2026: 4:15-5:45pm, Nordlof Room – Boulder Junction Community Center
Monday, 8/17/2026: 4:15-5:45pm, Nordlof Room – Boulder Junction Community Center
Monday, 9/14/2026: following grants meeting, Nordlof Room – Boulder Junction Community Center
Monday, 11/16/2026: 4:15-5:45pm, Nordlof Room – Boulder Junction Community Center

PACE MEETING SCHEDULE – 2026

Monday, 2/16/26: 4:15-5:30pm, Aqualand Ale House
Monday, 5/18/26: 4:15-5:30pm, Aqualand Ale House
Monday, 7/20/26: 4:15-5:30pm, Aqualand Ale House
Monday, 10/19/26: 4:15-5:30pm, Aqualand Ale House

PACE COMMITTEE MEMBERS

Theresa Smith (Co-Chair), Dina Casso (Co-Chair), Sue Govier, Breanna Miner, Lesley Levandowski

GRANTS MEETING SCHEDULE – 2026

Friday, 4/24/2026: 3:30-5pm, Nordlof Room – Boulder Junction Community Center
Friday, 9/14/2026: 3:00pm, Nordlof Room – Boulder Junction Community Center

GRANTS COMMITTEE MEMBERS

Mary Van Grinsven (Chair), John Altschwager, Sue Govier, Sue Fehlandt, Michelle Mauzer, Gary Plouff, Bill Spear
