

**Eighty Second Regular Meeting of the
Boulder Junction Community Foundation Board Meeting
Thursday, February 15, 2018**

Boulder Junction Community Building, Nordlof Conference Room

“Our Mission: To preserve and enhance Boulder Junction for present and future generations.”

Present: John Altschwager (2019), Barbara Douglas-Johnson (2020), Craig Mason (2020), Michelle Mauzer (2019), Beth Rondello (2020), Parker Sterner (2018), Mary Van Grinsven (2019), and Adam Zogata (2019) (arrival 6:45pm).
Absent with notice: Grant Herman (2019), and Gary Plouff (2018).

Call to Order and Agenda for the Meeting:

The meeting was called to order by President Altschwager at 6:00 p.m.

Motion: Approval of agenda with order of items at the discretion of the chair.
Douglas-Johnson/Mauzer M/S/P

Minutes of the January 18, 2018 Meeting:

Motion: Approval of minutes. Mason/Sterner M/S/P

Welcome to Guests

The Board of Directors welcomed Dennis Aukstik and Barbara Boston to the meeting.

Ad-Hoc Committee Report

Director Mason gave a brief history of the research done in regards to formulating this ad-hoc committee’s recommendations for moving ahead and establishing permanent guidelines for the Irene Gravelle Lifetime Service Award. Barbara Boston reviewed the suggested guidelines to be used if this award is to continue. Dennis Aukstik provided information on a future candidate. The group answered questions from the board and was thanked for their efforts and willingness to serve on this Ad-Hoc committee. The board will come back to this topic for discussion later on in the agenda.

Committee Members: John Altschwager, Dennis Aukstik, Barbara Boston, Craig Mason, and Adam Zogata.

Treasurer’s Report

Receipts and Expenditures: In Treasurer Plouff’s absence, President Altschwager presented the end of January reconciled financial report, showing the general checking account beginning balance was \$36,365.98 and end of month balance was \$40,159.55. \$10,000 has been deposited into our Restricted Endowment Fund in January, with all funds seeing an increase over last year.

Motion: Place the January financial report on file.
Van Grinsven/Rondello M/S/P

The current balance in our Restricted Endowment Fund as of February 15, 2018 is \$290,583.83 (reconciled).

Information continues to be compiled for the 2017 Annual Report.

President's Report

President Altschwager reviewed the 2018 operations calendar for February and we are on target for all items this month.

Thank you cards were sent to our donors in February in appreciation of their support and generosity. Thanks to Director Rondello for creating and mailing these cards.

Altschwager had all committee chairs present the names of their committee members for affirmation for 2018.

Motion: Approve all committee members as listed for 2018
Van Grinsven/Douglas-Johnson M/S/P

A draft of the revised strategic plan for 2018-2022 was created by the Executive Committee and presented to the Board. Discussion on the new format and some of the wording ensued. Thanks was given to Director Van Grinsven for the redesign. A revised draft will be sent to all Directors for final review and a vote will be taken in March to accept the new plan.

President Altschwager asked Directors Plouff and Van Grinsven to write down job descriptions of the expanded duties we are asking independent contractor, Rhonda Sybeldon, to aid the Foundation with.

2017 Annual Report

Director Rondello gave a brief description of her vision for creating this report and handed out a list of the information needed for publication. She will gather all information by the end of February and publish the report in March.

Committee Reports

Colorama Dinner Committee: September 15, 2018..

- Altschwager plans to meet with personnel from Camp Manito-wish YMCA on February 21 to start the planning process for this year's dinner.

- Co-Chairs for 2018 are John & Sue Altschwager and Mary Van Grinsven. The chairs will meet in March and the first committee meeting is slated for the end of April.

Finance Committee:

- First quarter meeting will be planned as soon as we receive a draft copy of our tax documents from Wipfli.

Grants Committee:

- CFONCW (Wausau) has informed us our 2018 grant amount from our Restricted Endowment fund is \$8320. Additional grants may be awarded from funds we hold here in Boulder Junction (Greatest Needs Fund, Bike Trail Enhancement Fund, and Arts & Culture Fund).

Fundraising Committee:

- A fundraising meeting was held on Thursday, February 8, 2018. Director Sterner highlighted the multitude of projects currently being worked on in preparation for this summer. All documents, brochures and booklets are in the process of being updated.
- Three (3) Mostly Social events are currently planned (May, July, and August).
- Promotional items are being reviewed for possible purchase.
- Promoting the Legacy Circle will be highlighted this year through future mailings.

Publicity and Community Relations Committee:

- Thank you Theresa Smith for your continued work in publicizing the Foundation throughout the community.
- An update of the website continues.
- Continue to update and inform through Facebook and our website. boulderjunctioncf.org
- As soon as financial numbers are finalized, a publicity piece will be written as a snapshot of 2017.
- Write an article that highlights surpassing our \$50,000 goal for the Endowment Fund in 2017. (papers, web, and Facebook)
- Work with Director Van Grinsven to publicize 2017 Town Report which will be presented at March Town Board Meeting.

Discussion of Irene Gravelle Lifetime Service Award

A detailed discussion was held of the pros and cons of the suggested formation of a selection committee, the proposed criteria guidelines, and how the future implementation could affect the Foundation ensued. After discussion ended, no motion was made to proceed.

The Foundation is proud of the dedication and efforts Irene Gravelle willingly gave in her six (6) year tenure on the Foundation Board and throughout the community for so many years. Plans will be carried out to rework the current plaque to make it an individual award. The plaque will continue to be hung in the Community Center.

Calendar Items to Remember

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| ➤ Thursday, March 15 | Board Meeting 6pm, BJCC |
| ➤ Thursday, April 26 | Board Meeting 6pm, BJCC |
| ➤ Thursday, May 8 | Mostly Social Event |
| ➤ Thursday, May 17 | Board Meeting 6pm, BJCC |

Correspondence (mail & email)

A request from the Chamber of Commerce to consider being a sponsor for 2018 Music on Main Street. The Foundation would like to sponsor again. The Chamber will be contacted to fill out a grant application for this sponsorship.

Adjournment

Motion: Meeting adjourned at 8:43 p.m. Douglas-Johnson/Sterner M/S/P

Respectfully Submitted,
Mary Van Grinsven
Boulder Junction Community Foundation Secretary
m/s/p

2018 Committee Members

Finance Committee: **Gary Plouff, Chair**; John Altschwager, Tom Bastings, Sr., Craig Mason, Mary Van Grinsven, Adam Zogata, and Mark Hilgendorf, Consultant

Fundraising Committee: **Parker Sterner, Chair**; John Altschwager, Tom Basting, Grant Herman, Michelle Mauzer, Craig Mason, Beth Rondello, and Mary Van Grinsven

Publicity and Community Relations Committee: **Barbara Douglas-Johnson; Chair**, John Altschwager, Beth Rondello, Theresa Smith, and Adam Zogata

Grants Committee: **Mary Van Grinsven, Chair**; John Ader, John Altschwager, Sue Fehlandt, Barbara Douglas-Johnson, Beth Rondello, and Therese Safford

Colorama Dinner Committee: **John & Sue Altschwager, and Mary Van Grinsven, Co-Chairs**; Barbara Douglas-Johnson, Susie Govier, Jennifer Hietz, Grant Herman, Craig Mason, Michelle Mauzer, Beth Rondello, and Parker & Sandy Sterner