

**Ninety Fifth Regular Meeting
Boulder Junction Community Foundation Board
Tuesday, March 26, 2019**

Boulder Junction Community Center, Nordlof Conference Room

“Our Mission: To preserve and enhance Boulder Junction for present and future generations.”

Present: John Altschwager (2019), Barbara Douglas-Johnson (2020), Jennifer Engstad-Heitz (2021), Craig Mason (2020), Michelle Mauzer (2019), and Mary Van Grinsven (2019).

Absent with notice: Susan Govier (2021), Beth Rondello (2020), Nicole Wilkin (2021), and Adam Zogata (2019).

Call to Order and Agenda for the Meeting:

The meeting was called to order by President Altschwager at 5:36 p.m.

Motion: Approval of agenda with order of items at the discretion of the chair.
Douglas-Johnson/Mason M/S/P

Minutes of the February 19, 2019 Meeting:

Motion: Approval of minutes. Van Grinsven/Mauzer M/S/P

Welcome to Guests

No guests this evening.

Treasurer’s Report

Receipts and Expenditures: Treasurer Mauzer presented the February financial reports, showing the February general checking account beginning balance was \$38,040.44 and end of month balance was \$41,704.56.

The current balance in our Restricted Endowment Fund as March 11, 2019 is \$312,461.21. (unreconciled).

Motion: Place the February financial reports on file.
Mauzer/Van Grinsven M/S/P

Petersen Metz LTD has been retained for the financial review for 2018 and tax preparation. Preliminary reports are expected by the end of April. Tax filing deadline is May 15.

President’s Report

TIME CHANGE: Meeting dates for 2019 will be the 3rd Tuesday of the month at 5:30pm unless specified differently and notified.

President Altschwager reviewed the 2019 operations calendar for March and April.

All committee operations calendars were handed in. Finance Committee is still working on this and will turn in at the end of this tax season.

Reminder to Board that elections will be coming up in November and we should be looking for good candidates for Director's positions.

Committee Reports

Finance Committee:

- Finance Committee meeting will be called as soon as a draft of tax documents are received from Petersen Metz LTD.
- Annual Pool Choice Decision for our Restricted Endowment Fund will also be discussed.

Fundraising Committee

- St. Patrick's Day donor appreciation cards were mailed with positive comments received.
- The following events are scheduled for 2019:
 - Wednesday, May 22 – Mostly Social @ White Birch Village-5:30-7:30pm
 - 4th of July Parade participation
 - Wednesday, July 24 – Mostly Social in conjunction with Music on Main Street 7-9pm
 - Sunday, August 11 – Musky Day Jamboree Booth/Cash Raffle
 - TBA – September – possible Founders & Legacy Circle event
- Cash raffle license has been renewed for Musky Day Jamboree raffle.

Grants Committee:

- The grants committee awarded two grants this past month. \$750 grant to Chamber of Commerce for 2019 Music on Main Street events and \$650 grant to North Lakeland School, 8th Grade Class Trip.
- 2019 funds available for distribution from our Restricted Endowment Fund are \$11,300, as well as funds from our three (3) Enhancement Funds (Arts & Culture, Bike Trails, Greatest Needs).

Publicity and Community Relations Committee:

- Weekly Facebook and website postings as well as four (4) press releases are planned for spring. Comments on the internet are now being moderated and approved for content before posting.

Calendar Items to Remember

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|---------------------|----------------------------------|
| ➤ Wednesday, May 1 | Executive Board Meeting- 9am |
| ➤ TBA | Finance Committee Meeting |
| ➤ Thursday, May 9 | Board Meeting 5:30pm, Nordlof |
| ➤ Wednesday, May 15 | Tax Forms Due |
| ➤ Wednesday, May 22 | Mostly Social Event @ WBV-5:30pm |
| ➤ TBA | Executive Board Meeting- 9am |
| ➤ Tuesday, June 18 | Board Meeting 5:30pm, Nordlof |

Correspondence (mail & email)

- Sturm Family Building Community Fund discussed after info received from Janet Oppenheimer. May meeting to be set up to include President Altschwager and Secretary Van Grinsven as well as town officials.

Adjournment

Motion: Meeting adjourned at 7:09pm. Engstad-Heitz/Douglas-Johnson
M/S/P

Minutes respectfully submitted,
Mary Van Grinsven
m/s/

2019 Committee Members

Finance Committee: **Michelle Mauzer, Chair**; John Altschwager, Tom Basting, Sr., Gary Plouff, Craig Mason, Mary Van Grinsven, Nicole Wilkin, Adam Zogata, and Mark Hilgendorf, Consultant

Fundraising Committee: **Beth Rondello, Chair**; John Altschwager, Tom Basting, Jennifer Engstad-Heitz, Susan Govier, Michelle Mauzer, Craig Mason, Parker Sterner, and Mary Van Grinsven

Publicity and Community Relations Committee: **Barbara Douglas-Johnson; Chair**, John Altschwager, Pam Muenzner, Beth Rondello, Theresa Smith, and Adam Zogata

Grants Committee: **Mary Van Grinsven, Chair;** John Ader, John Altschwager, Sue Fehlandt, Susan Govier, Barbara Douglas-Johnson, Beth Rondello, and Therese Safford