

MINUTES

Boulder Junction Community Foundation Board Meeting

Regular Board Meeting

Tuesday, February 18 @ 4:00 p.m.

Regular Board Meeting Boulder Junction Community Center, Nordlof Conference Room

“Our mission is to preserve and enhance Boulder Junction for present and future generations.”

PRESENT:

John Altschwager (2022), Barbara Douglas-Johnson (2020) , Jennifer Engstad-Heitz (2021), Susan Govier (2021), Craig Mason (2020), Beth Rondello (2020), Nicole Wilkin (2021),

Bookkeeper: Bruce Greenhill, Administrative Assistant: Mary Van Grinsven

Absent with notice: Janie Geiger (2022), Bill Spear (2022)

CALL TO ORDER AND AGENDA FOR THE MEETING:

Meeting called to order by President Altschwager at 4:05 p.m

MOTION: Approval of agenda at the discretion of the Chair - Douglas-Johnson/Mason, M/S/P

WELCOME TO GUESTS:

No guests this evening.

APPROVAL OF MINUTES OF JANUARY 21, 2020 MEETING

MOTION: Approval of minutes: Engstad-Heitz/Wilkin M/S/P

TREASURER'S REPORT:

Receipts and Expenditures: Treasurer Wilkin presented January financial reports:

Checking account beginning Balance:\$89,334.33

Checking account ending Balance: \$113,258.86

The current balance in our Restricted Endowment Fund as of end of January, 2020 is \$368,054.03. (Unreconciled).

MOTION: Place the January financials on file: Mason/ Govier, M/S/P

PRESIDENT'S REPORT:

President Altschwager reviewed the 2020 operations calendar for February and we are on target for all items this month.

All committee chairs should continue to monitor the Foundation Operation Calendar for their committees.

Conflict of Interest Policy has now been signed by all directors.

Board members were instructed to review Board policies – Conflict of Interest and Whistleblower’s policies.

Boulder Junction Restroom Building Project: The Town of Boulder Junction has signed an agreement with the construction company for the building. Date of construction TBD.

COMMITTEE REPORTS

Finance Committee

The committee will report after next meeting in May 2020.

Fundraising Committee

The Fundraising Committee met on February 10 to review the Fundraising plan for 2020.

The Founders and Legacy Circle brochure update is complete and copies were provided to each board member. Promoting the Founders and Legacy Circle will be highlighted throughout the year with a special mailing set for June to encourage more donors to join.

Valentine’s Day themed donor appreciation postcards were mailed in February.

The following events are scheduled for 2020:

- May 20 mostly social @ White Birch Village; reminder for Board members to submit name and contact information of individuals to introduce to the Foundation by inviting them to attend this event
- July 22 Music on Main Street, celebrating 10 years of the Foundation, and check presentation
- Date tbd for the restroom dedication at the ball field
- August 9 – Musky Day – Board participation suggested to volunteer to drive golf cart for Chamber of Commerce

Publicity and Community Relations

Reminder for Board members to share and like posts. The committee is continuing to post weekly.

Grants Committee

The Grants committee met on February 18 to discuss one grant applicaiton.

Motion: Approve \$750 grant to Chamber of Commerce for 2020 Music on Main Street events.
Van Grinsven/Douglas-Johnson M/S/P

CALENDAR ITEMS

- Tuesday, February 11 Exec Board Meeting, Camp Manito-wish YMCA
- Tuesday, Feb 18 Board Meeting, 4:00pm, Nordlof
- No March board meeting
- Tuesday, April 21 Exec Board Meeting, 3:00pm Nordlof
- Tuesday, April 21 Board Meeting, 4:00pm, Nordlof

CORRESPONDENCE (MAIL & EMAIL)

A thank you note from the Chamber of Commerce for co-hosting the BAH at Aqualand Alehouse.

OTHER BUSINESS

- Transition for QuickBooks/Network For Good: Rondello reported that Greenhill, and Van Grinsven will begin to work together on the project with a goal of completing the transition, with the help of Network For Good before the end of April, 2020.

Adjournment TIME: 5:33 PM Douglas-Johnson/Wilkin M/S/P

Minutes respectfully submitted,
Beth Rondello

MOTION: Approval of minutes: Douglas-Johnson/ Wilkin, M/S/P

2020 Committee Members

Finance Committee: **Nicole Wilkin, Chair**; John Altschwager, Tom Basting, Sr., Gary Plouff, Craig Mason, Mary Van Grinsven, Michelle Mauzer, Bill Spear, and Mark Hilgendorf, Consultant

Fundraising Committee: **Jennifer Engstad-Heitz, Chair**; John Altschwager, Susan Govier, Michelle Mauzer, Craig Mason, Beth Rondello, Bill Spear, Parker Sterner, and Mary Van Grinsven

Publicity and Community Relations Committee: **Barbara Douglas-Johnson; Chair**, John Altschwager, Jennifer Engstad-Heitz, Janie Geiger, Dave Osborn, Beth Rondello, Theresa Smith, and Pam Muenzner

Grants Committee: **Mary Van Grinsven & Barbara Douglas-Johnson, Co-Chairs**; John Ader, John Altschwager, Sue Fehlandt, Susan Govier, and Beth Rondello