

MINUTES

Boulder Junction Community Foundation

Board Meeting

Monday, August 23, 2021 @ 6:00 p.m.

Boulder Junction Community Center – Nordlof Room

“Our mission is to preserve and enhance Boulder Junction for present and future generations.”

PRESENT:

John Altschwager (2022), Susan Govier (2021), Janie Geiger (2022), Craig Mason (2023), Beth Rondello (2023), Bill Spear (2022), Mary Van Grinsven, (2023), Nicole Wilkin (2021)

Administrative Assistant: Bonnie Spear

Absent with Notice Barbara Douglas-Johnson (2023), Bookkeeper: Bruce Greenhill

CALL TO ORDER AND AGENDA FOR THE MEETING:

Meeting called to order by President Altschwager at 6:10 p.m

MOTION: Approval of agenda at the discretion of the Chair

M/S/P Spear/Van Grinsven/P

WELCOME TO GUESTS:

None

APPROVAL OF MINUTES OF July 26, 2021 MEETING

MOTION: Approval of minutes

M/S/P Van Grinsven/Spear/P

TREASURER'S REPORT:

July Checking account beginning Balance: \$223,343.39

July Checking account ending Balance: \$225,057.64

Community Foundation of North Central Wisconsin Restricted Endowment Fund

July 31, 2021 Balance: \$532,603.301 (unreconciled)

MOTION: Place the July financials on file.

M/S/P Mason/Wilkin/P

PRESIDENT'S REPORT:

Operations Calendar

President Altschwager reviewed the 2021 operations calendar for August and September. After discussion and input from all Board members the October meeting date has been changed from October 25 to October 18.

Town of Boulder Junction – Broadband Project

Board Member Van Grinsven reported that there is \$3,000 in the Broadband Project fund, no new donations. Board Member Govier reported that there are no working plans towards fundraising.

Town of Boulder Junction - North Creek Trail Loop Project

Van Grinsven reported that as of the end of July there is \$160,639.94 in the North Creek Loop Trail fund. Van Grinsven provided a report to the Town Board at the July 22, 2021 Town of Boulder Junction meeting. The goal for Phase 1 is \$155,000; the amount raised above that amount will go towards Phase II of the project. The grant requests for Phase II have been submitted to the State and DNR. Grant submissions result will be announced this fall. When the Phase II grant has been decided, then the amount to be raised will be determined.

Independent Contractor - Bookkeeper

President Altschwager reminded the Board that Bruce Greenhill had given a verbal and written notice of resignation from the position of bookkeeper with the Foundation. At the direction of the Board at the July meeting, Board Members Wilkin, Rondello and Administrative Assistant Spear investigated engaging Peterson Metz for independent contractor bookkeeping services. After discussion and input from each Board member the following motion was made.

MOTION: Approve the utilization of Peterson Metz for monthly bookkeeping.

M/S/P Wilkin/Govier/P

COMMITTEE REPORTS

Finance Committee

Nothing to report.

Fundraising Committee

Board member Rondello reported that the annual report the 2020 Annual Report will be mailed on August 23, 2021.

Board member Spear and Fundraising Committee member, Parker Sterner, have cancelled the gathering of Trout Lake neighbors on September 16 due to the ongoing pandemic.

Board member Govier has organized Board members volunteers to assist the Boulder Junction Chamber of Commerce at Musky Days on Sunday, August 8. Volunteers, Dick Govier, Mary Van Grinven and Gary Thielen took shifts to drive a golf-cart throughout the day for the purpose of providing rides to attendees who have difficulty walking to/from their cars.

Grants Committee

Van Grinsven reported that the Grants Committee is working with the Publicity Committee to raise awareness of the September 10 grants submission deadline.

Publicity and Community Relations

Rondello and Board Member Geiger reported that the committee met on August 15, 2021. Posts have been scheduled out into November. Board members are reminded to submit photos of their dog, cat, and other pets to Geiger for future social media posts.

CALENDAR ITEMS

- Monday, September 27 Executive Board Meeting, 5pm, BJ Community Center
- Monday, September 27 Board Meeting, 6pm, BJ Community Center
- Monday, October 18 Executive Board Meeting, 5pm, BJ Community Center
- Monday, October 18 Board Meeting, 6pm, BJ Community Center
- Monday, November 29 Executive Board Meeting, 5pm, BJ Community Center
- Monday, November 29 Annual Board Meeting, 6pm, BJ Community Center

CORRESPONDENCE (MAIL & EMAIL)

None.

OTHER BUSINESS

None.

Adjournment TIME: 7:10 PM Wilkin/Geiger M/S/P

Minutes respectfully submitted,

Beth Rondello

Van Grinsven/Govier M/S/P

2021 Committee Members

Finance Committee: **Nicole Wilkin, Chair;** John Altschwager, Gary Plouff, Craig Mason, Mary Van Grinsven, Michelle Mauzer, Bill Spear, and Mark Hilgendorf, Consultant

Fundraising Committee: **Beth Rondello, Chair;** John Altschwager, Susan Govier, Michelle Mauzer, Craig Mason, Bill Spear, Parker Sterner, and Mary Van Grinsven

Publicity and Community Relations Committee: **Barbara Douglas-Johnson; Chair,** John Altschwager, Janie Geiger, Dave Osborn, Beth Rondello, Theresa Smith, and Pam Muenzner

Grants Committee: **Mary Van Grinsven, Chair;** John Ader, John Altschwager, Barbara Douglas-Johnson, Sue Fehlandt, Susan Govier, and Beth Rondello