

MINUTES

Boulder Junction Community Foundation, Inc.

Boulder Junction Community Foundation Affiliate Advisory Board

Joint Board Meeting

Tuesday, January 10, 2023

Camp Manito-wish YMCA – Heritage Center Conference Room

“Our mission is to preserve and enhance Boulder Junction for present and future generations.”

PRESENT

Susan Govier (2024)

Beth Rondello (2023)

Craig Mason (2023)

Bill Spear (2022)

Gary Plouff (2024)

Mary Van Grinvsen (2023)

Absent with notice: Barbara Douglas-Johnson, Nicole Wilkin (2024), Adm. Asst: Bonnie Spear

CALL TO ORDER AND AGENDA FOR THE MEETING:

Meeting called to order by Vice President Govier at 9:06 AM

MOTION: Approval of agenda at the discretion of the Chair

M/S/P VanGrinsven/Mason/P

WELCOME TO GUESTS

None.

APPROVAL OF MINUTES

MOTION: Approval of minutes for December 12, 2022

M/S/P Van Grinsven/Govier/P

TREASURER'S REPORT

Preliminary financials were reviewed as presented by Treasurer Spear for December 2022.

MOTION: Approval of December 2022 preliminary financials

M/S/P: Spear/Van Grinsven/P

MOTION: Transfer the entire balance from the Boulder Junction Community Foundation, Inc. bank account to the new affiliate fund checking account.

M/S/P: Spear/Mason/P

Community Foundation of North Central Wisconsin Restricted Endowment Fund preliminary year end December 31, 2022 balance: \$700,702.61.

EXECUTIVE COMMITTEE REPORT

Town of Boulder Junction – Broadband Project (Fiduciary Account)

Vice President Van Grinsven reported the Broadband Project Fund has been closed and the balance less the 2% fiduciary fee was paid by check to the Town at its December 21, 2022 meeting.

Town of Boulder Junction - North Creek Loop Trail Project (Fiduciary Account)

Van Grinsven reported that as of the end of December there is total of \$119, 466.77 in the North Creek Loop Bike Trail Project Fund. A check for \$217,299 was issued to the Town of Boulder Junction, which reflects the donations to meet the match requirement of the DNR Knowles-Nelson Grant, and was presented at the Town meeting on December 21, 2022.

Town of Boulder Junction – Playground Project (Fiduciary Account)

Van Grinsven reported that as of the end of December there is total of \$103,991.00 in the Playground Project Fund. The Town will be paying the remainder of their playground equipment bill in February. Van Grinsven will report to the Town the amount available in the fund at their next meeting on January 24, 2023.

Community Foundation of North Central Wisconsin

After discussion and input from all board members present, it was decided to have a standing 30-minute weekly transition discussion call with the CFONCW on Thursdays at 10am, as needed.

ADVISORY BOARD ELECTIONS OF BOARD OF DIRECTORS AND OFFICERS 2023

o Slate of Directors:

- Susan Govier
- Gary Plouff
- Craig Mason
- Beth Rondello
- Bill Spear
- Mary Van Grinsven

MOTION: Approve Advisory Board of Directors for a one (1) year term.

M/S/P Spear/Mason /P

o Slate of Executive Officers: Elected annually

- Sue Govier, President
- Mary Van Grinsven, Vice President
- Beth Rondello, Secretary
- Bill Spear, Treasurer

MOTION: Approve Executive Officers for a one (1) year term.

M/S/P Spear/Van Grinsven/P

OTHER BUSINESS

Advisory representatives to Community Foundation of North Central Wisconsin:

MOTION: Appoint Advisory Board Vice-President, Mary Van Grinsven, to serve a one-year term as the Advisory Board representative on the Board of Directors of the Community Foundation of North Central Wisconsin.

M/S/P Spear/Mason/P

MOTION: Appoint Advisory Board financial consultant, Mark Hilgendorf, as representative to serve a two-year term on the Investment Committee of the Community Foundation of North Central Wisconsin.

M/S/P Van Grinsven/Spear/P

MOTION: Appoint Advisory Board Treasurer, Bill Spear as the Advisory Board representative to initiate Grant requests, allocation of funds, submit invoices for payment, and other Treasurer responsibilities as approved by the Advisory Board to the Community Foundation of North Central Wisconsin.

M/S/P Van Grinsven/Rondello/P

Meeting Calendar 2023

After discussion and input from all Advisory Board Members, it was agreed upon to hold monthly Advisory Board meetings on the first Tuesday of the month from March – December 2023 at 5:30pm at the Boulder Junction Community Center. The next meeting will be on February 25, 2023; 10-11am for the Board Meeting followed by the Operation Agreement review discussion from 11am-12pm at the Rondello Residence.

Operation Calendar

President Govier reviewed the January calendar. All items are on track.

Operations Calendar – Dissolution task

MOTION: Execute form 110 Article of Dissolution Nonstock Corporation.

M/S/P Mason/Spear /P

Committee Formation 2023 – on hold

ADJOURNMENT TIME: 11:15 AM Van Grinsven/ Rondello/P

Minutes respectfully submitted,

M/S/P Van Grinsven/Plouff/P

BOULDER JUNCTION COMMUNITY FOUNDATION ADVISORY BOARD AND COMMITTEE MEETING SCHEDULE - 2023

Type of Meeting	Date	Time	Location
Advisory Board	02/25/2023	10am – 11am	Rondello Residence
Operations Agreement Discussion	02/25/2023	11am – 12pm	Rondello Residence
Advisory Board	03/17/2023	9:00am	TBD
Advisory Board	04/04/2023	5:30pm	BJ Community Center Nordlof Room
Advisory Board	05/02/2023	5:30pm	BJ Community Center Nordlof Room
Advisory Board	06/06/2023	5:30pm	BJ Community Center Nordlof Room
Advisory Board	July - tbd	5:30pm	BJ Community Center Nordlof Room
Advisory Board	08/08/2023	5:30pm	BJ Community Center Nordlof Room
Advisory Board	09/05/2023	5:30pm	BJ Community Center Nordlof Room
Advisory Board	10/03/2023	5:30pm	BJ Community Center Nordlof Room
Advisory Board	11/07/2023	5:30pm	BJ Community Center Nordlof Room
Advisory Board – Annual Meeting	12/05/2023	5:30pm	BJ Community Center Nordlof Room

2023 Committees - Draft Members

Finance Committee: **Bill Spear, Chair;** Gary Plouff, Craig Mason, Mary Van Grinsven, Michelle Mauzer, Nicole Wilkin, and Mark Hilgendorf, Consultant

Fundraising Committee: **Beth Rondello, Chair;** Susan Govier, Michelle Mauzer, Craig Mason, Gary Plouff, Bill Spear, Mary Van Grinsven

Publicity and Community Relations Committee: **Susie Govier; Chair,** Beth Rondello, Dave Osborn

Grants Committee: **Mary Van Grinsven, Chair;** John Ader, Sue Fehlandt, Susan Govier, and Beth Rondello