



AFFILIATE ADVISORY BOARD – MEETING MINUTES

Details

Date: Monday, November 11, 2024, at 4:30pm

Location: Boulder Junction Community Center – Nordlof Room

Attendees: Mary Van Grinsven (2027), Susan Govier (2026), Bill Spear (2026), Gary Plouff (2027), Craig Mason (2025), Breanna Miner (2026), Dina Casso (2025)

Absent with Notice: Theresa Smith (2026)

Consultants: Jean Tehan

Guests: n/a

Minutes

1. Approve Agenda
 - a. Meeting called to order at 4:30pm. Motion to approve the agenda at the discretion of the Chair by Govier. Second by Plouff. Motion carried.
2. Welcome Guests - none
3. Approve Advisory Board Meeting Minutes
 - a. Motion to approve the minutes of the September 9, 2024, meeting as presented by Spear. Second by Miner. Motion carried.
4. Reports
 - a. Finance – Spear
 - i. Presented the statements as of September 2024
 - ii. Presented and discussed 2025 Operating Budget. Motion to approve 2025 Operating Budget presented by Spear. Second by Plouff. Motion carried.
 - iii. Discussed moving funds at the end of the year from greatest needs to endowment. Motion that Executive Officers have the authority to move funds at the end of the year into endowment account presented by Mason. Second by Plouff. Motion carried.
 - b. Publicity and Community Engagement - Casso

- i. The Annual Appeal was mailed out on October 11th.
 - ii. Folders were ordered by CFONCW week of 10/21. Quantity of 100 ordered.
 - iii. Tax insert design has been completed. Van Grinsven to follow up with Dan Driscoll to confirm quantity needed for mailing and Smith will finalize printing once confirmed.
 - iv. Domain renewal will automatically renew on 11/15 at an annual cost of \$20.99. Casso and Smith to follow up on potential additional cost savings for paying for multiple years.
 - v. The Q1 2025 Content Calendar has been drafted and will be sent to PACE committee members for review and approval.
 - vi. Valentine's Day Mailing was briefly discussed. Miner to begin working on postcard design and targeting completion date in late January.
- c. President's Report – Van Grinsven
 - i. Operations Calendar Reviewed
 - 1. Casso and Smith to follow up with Lakeland Times regarding annual Donate to not-for-profit article to confirm deadline & content information.
 - 2. Smith to prepare Slate of Directors & Officers for 2025 for submission to Wausau.
 - 3. Request was made by Grinsven to add Board Member term years to the Advisory Board Meeting Agenda moving forward.
 - ii. 2025 Elections
 - 1. Election of 2025 Advisory Board of Directors
 - a. Gary Plouff, 3-year term
 - b. Mary Van Grinsven, 3-year term
 - 2. Election of 2025 Advisory Board Executive Board
 - a. Mary Van Grinsven – President
 - b. Susie Govier – Vice-President
 - c. Bill Spear – Treasurer
 - d. Theresa Smith – Secretary
 - 3. Motion to accept the slate of advisory board & executive board members as presented by Plouff. Second by Miner. Motion carried.
 - iii. 2025 Meeting Schedule
 - 1. Discussed 2025 Advisory Board Meeting dates and confirmed new meeting start time of 4:15pm beginning in January.
 - a. Casso and Smith to reserve Nordlof conference room.
 - 2. 2025 PACE committee meeting dates to be determined.
 - a. Miner approved use of Aqualand Ale House for all PACE committee meeting dates in 2025 once confirmed.
 - 3. 2025 Grant Meeting dates set for April 11th & September 12th.

5. Adjourn – 5:50pm

MISSION: To preserve and enhance Boulder Junction for present and future generations.

ADVISORY BOARD MEETING SCHEDULE – 2025

Monday, 1/13/2025: 4:15-5:45pm, Nordlof Room – Boulder Junction Community Center
Monday, 4/14/2025: 4:15-5:45pm, Nordlof Room – Boulder Junction Community Center
Monday, 6/9/2025: 4:15-5:45pm, Nordlof Room – Boulder Junction Community Center
Monday, 8/11/2025: 4:15-5:45pm, Nordlof Room – Boulder Junction Community Center
Monday, 9/15/2025: 4:15-5:45pm, Nordlof Room – Boulder Junction Community Center
Monday, 11/10/2025: 4:15-5:45pm, Nordlof Room – Boulder Junction Community Center

PACE MEETING SCHEDULE – 2025

Monday, 2/10/25: 4:15-5:30pm, Aqualand Ale House
Monday, 5/12/25: 4:15-5:30pm, Aqualand Ale House
Monday, 7/14/25: 4:15-5:30pm, Aqualand Ale House
Monday, 10/13/25: 4:15-5:30pm, Aqualand Ale House

PACE COMMITTEE MEMBERS

Theresa Smith (Co-Chair), Dina Casso (Co-Chair), Sue Govier, Breanna Miner, Lesley Ritter, Craig Mason

GRANTS MEETING SCHEDULE – 2025

Friday, 4/11/2025: 3:30-5pm, Nordlof Room – Boulder Junction Community Center
Friday, 9/12/2025: 3:30-5pm, Nordlof Room – Boulder Junction Community Center

GRANTS COMMITTEE MEMBERS

Mary Van Grinsven (Chair), John Altschwager, Sue Govier, Sue Fehlandt, Michelle Mauzer, Gary Plouff, Bill Spear
